# 12/5/11 Highlighted Opportunities

### **Appoquinimink School District**

Teaching/Professional Positions	Location	Creation Date
1. Adjunct BiologyTeacher - Part time - Groves Adult Education	James H. Groves Adult High	11/23/2011
2. Adjunct ChemistryTeacher - Part time - Groves Adult Education	James H. Groves Adult High	11/23/2011
3. Adjunct GED PrepTeacher - Part time - Groves Adult Education	James H. Groves Adult High	11/23/2011
4. Adjunct GeometryTeacher - Part time - Groves Adult Education	James H. Groves Adult High	11/23/2011
5. Family Consumer Science	Middletown High School	11/28/2011
6. German Teacher	Appoquinimink High School	08/19/2011
7. Math Specialist K-12	District Office	06/20/2011
8. Special Education Teacher - Students with Severe Disabilities	Middletown High School	12/01/2011

To apply for positions in this district you must be a registered user. If you wish to register click Register.



# **See Below for Brandywine School District Open Positions:**

## **Start an application for employment**

Custodian - Substitute JobID: 338

Position Type:

Email To A Friend
Print Version

Custodial/Maintenance Closing Date: 06/30/2012

Date Posted: 7/29/2011

Location:

Facilities - Various Locations As Assigned

Start Date:

To be determined

Additional Information: Show/Hide

Benefits Type: NonBenefited - Casual/Seasonal

Reports To: Facilities Specialist/Chief Custodian (or designee)

Salary: \$10.84 per hour

**To Apply:** Please visit our District web site & click on Employment Opportunities

**Job Goal:** Performs custodial duties as assigned by the chief custodian or building administrator. Develops and implements custodial services which will provide clean, comfortable, healthy, safe and attractive buildings for students, staff, and visitors.

#### Job Qualifications:

- 1. Physical ability to perform essential functions listed below.
- 2. Neat and clean appearance.
- 3. Able to get along with adults and students.
- 4. Good moral character, honest, dependable and courteous.
- 5. Able to follow instructions and must have quality of inquiring before taking action on items with which one is not familiar.
- 6. Able to read and write.

#### **Essential Functions:**

- 1. Cleaning-scrub, wax, buff, dust, sweep or clean floors, walls, blinds, furniture, lavatories, classrooms, offices, hallways, common areas, locker rooms, lockers, shelves, fixtures and glass surfaces.
- 2. Maintain and do minor repair of furniture.
- 3. Perform the following duties in the cafeteria area:
  - a. Clean kitchen and cafeteria floors.
  - b. Remove filters in hoods for cleaning.
  - c. Cleaning of range hood.
  - d. Clean bathroom/locker room.
  - e. Clean hand washing sink(s).
  - f. Clean grease trap as necessary.
  - g. Deliver government surplus supplies and frozen food cases to the storage areas.
  - h. Empty trash in kitchen and cafeteria areas.
  - i. Mop up spills in cafeteria during lunch periods.
  - j. Perform minor maintenance repairs to building facilities including replacement of small window glass.
  - k. Assist in snow removal.
  - I. Other related duties as assigned.

Openings as of 12/5/2011

# Teacher - Art (Forwood Elementary 3 1/2 days/week, Carrcroft Elementary 1 1/2 days/week)

JobID: 585

Position Type:

Email To A Friend
Print Version
Closing Date:
12/16/2011

Elementary Teacher

Date Posted: 12/2/2011

Location:

To Be Determined

Start Date: 01/02/2012

Additional Information: Show/Hide

Terms of Employment: 10 Months/Year - Temporary Assignment

This employment status does not guarantee your same position and/or location assignment for next school year. As per contract Article 9.3.1 in the Agreement between the Brandywine School District Board of Education and the Brandywine Education Association, positions that occur from openings after November 1 shall be temporary assignments and open for

voluntary transfer requests during the voluntary transfer period. You will be officially notified in writing of any change to your position and/or location assignment for the next school year.

Benefits Type: Benefited – Regular Full Time

Reports To: Building Principal

Salary: Commensurate with the Brandywine School District's Teacher Salary Schedule

**To Apply:** Please visit our District web site & click on Employment Opportunities

**Job Goal:** The Art teacher will help develop in each student an interest in and the ability for creative expression in visual terms, using skills and techniques of artistic expression appropriate to the pupil's interests and abilities; to develop aesthetic understandings and appreciations; to discover and develop talents of pupils in the field of art.

#### Job Qualifications:

- 1. Bachelor's and/or Master's degree in Education and/or Art.
- 2. NCLB Highly Qualified Designation in Art.
- 3. Possess or be eligible for educator licensure and/or certification in Delaware as an Art Teacher.
- 4. Mastery of the necessary content knowledge and skills to successfully teach assigned content area(s) and grade level(s) and deliver exceptional standards-based instruction in assigned content area(s) and grade level(s) that ensures academic growth for all students, including those with special needs.
- 5. Proficiency in automated student information systems for progress and grade reporting and class work documentation and ability to integrate technology into instructional delivery.
- 6. Exceptional classroom management, organization, planning, instructional delivery, leadership, and technical skills; and the ability to utilize differentiated instructional methods to engage students in positive learning experiences.
- 7. Outstanding ability to motivate and build relationships with students and parents to promote student achievement and strengthen community partnerships.
- 8. Commendable history of effective leadership, extra-curricular participation, an acceptable attendance record, and exemplary performance.

#### **Essential Functions:**

- 1. Develop daily and unit lesson plans and a scope and sequence that are thoughtful, goal-oriented and aligned with curriculum and integrate technology; maintain pace of learning and provide opportunities for student differences; and check for student understanding and convey appropriately high expectations for students.
- 2. Carefully plan for substitute teachers when unable to attend school and relate lessons to the state content standards in the core content areas as well as in specific content area.
- 3. Create and maintain a classroom environment to encourage all students to be engaged and work toward meeting the standards; maintain accurate, thorough records of student achievement and behavioral performance; and complete progress and grade reports promptly and as scheduled using automated systems.
- 4. Promote a high rate of student interest and provide prompt and specific feedback in a constructive manner and opportunities for active participation; demonstrate fairness and consistency in dealing with students; and speak and write clearly, correctly, and at an appropriate level for student understanding.
- 5. Comply with policies, regulations and procedures of school district and building; communicate effectively with parents and work collaboratively with staff.
- 6. Display high level professional conduct and image at all times; establish and maintain an acceptable attendance record; and participate in extra-curricular activities and/or leadership roles outside the classroom.
- 7. Continue to grow as a professional educator with classes/workshops for professional development in specific areas of interest and/or need and coaching and feedback from administrators and peers.
- 8. Perform other duties and/or complete special projects as assigned.

### Openings as of 12/5/2011

Drama Director JobID: 584

Position Type:

Email To A Friend
Print Version
Closing Date:
12/16/2011

10

Extra Pay For Extra Responsibility (EPER)

Date Posted: 12/2/2011

Location:

P. S. duPont Middle School

Start Date: TBD

Additional Information: Show/Hide

Terms of Employment: Casual/Seasonal

Benefits Type: NonBenefited - Casual/Seasonal-EPER

Reports To: Building Principal

Salary: \$1226.00 - \$1420.00 per production (based on verified experience)

To Apply: Please visit our District web site & click on Employment Opportunities

#### Job Qualifications:

1. Certified teacher and specialized training or education in drama production preferred.

#### **Essential Functions:**

- 1. Build and maintain a successful drama program in coordination with the Musical Director.
- 2. Teach performing techniques, including but not limited to: acting, improvisation, style and stage deportment.
- 3. Hold and direct rehearsals—minimum of 2 hours per week (or the equivalent) from September through the completion of the production.
- 4. Provide performance opportunities for the ensemble minimum of 2 per year.
- 5. Keep accurate attendance records and assessment results.
- 6. Coordinate efforts of parents to assist with publicity, program ad sales, costumes, etc.

Openings as of 12/5/2011

Lunch Aide / Recess Aide JobID: 329

Position Type: <u>10</u>

Email To A Friend
Print Version
Closing Date:

06/30/2012

Miscellaneous

Date Posted:

7/28/2011

Location:

To Be Determined

Start Date:

To be determined

Additional Information: Show/Hide

**Benefits Type:** NonBenefited - Casual/Seasonal

**Reports To: Building Principal** 

Salary: \$9.00 per hour

To Apply: Please visit our District web site & click on Employment Opportunities

Job Goal: Helps establish and maintain a safe atmosphere in the recess and/or lunchroom area so that students may find recess and lunch a time to refresh themselves for the tasks of the afternoon.

#### Job Qualifications:

- 1. High School Diploma.
- 2. Ability to communicate effectively with others.

#### **Essential Functions:**

- 1. Organizes students into orderly lines and directs them to assigned lunch room or recess area.
  - 2. Helps students develop and observe proper safe habits.
  - 3. Assists younger students with playground equipment.
  - 4. Organizes groups for orderly dismissal from the recess or lunch room area.
- 5. Circulates among the recess or lunchroom area so as to be available to help children who need assistance and resolve any minor problems that arise.
  - 6. Informs any attending teacher/administrator at once of any serious infraction of disciplinary rules by students.
  - 7. Calls immediately for an attending teacher/administrator in the event of any argument involving more than two students; any incident involving physical confrontation; and any incident that appears to be of more than momentary disruption.
    - 8. Other related duties as assigned.

Openings as of 12/5/2011

#### **Substitute Teachers and Paraeducators**

Miscellaneous/Teacher-Paraeducator Substitute

Position Type:

**Email To A Friend** 

**Print Version** 

Closing Date:

06/30/2012

JobID: 120

10

Date Posted:

3/17/2011

Location:

All K-12 Schools As Assigned

Additional Information: Show/Hide

### Openings as of 12/5/2011

General Worker - Substitute JobID: 383

Position Type:

Email To A Friend
Print Version
Closing Date:

06/30/2012

**School Nutrition** 

Date Posted: 8/17/2011

Location:

School Nutrition - Various Locations As Assigned

Start Date:

To be determined

Additional Information: Show/Hide

Benefits Type: NonBenefited - Casual/Seasonal

Reports To: Cafeteria Manager/Lead Worker

Salary: \$8.20 per hour

**To Apply:** Please visit our District web site & click on Employment Opportunities

**Job Goal:** Participates in the overall provision of meal service to children for breakfast and/or lunch. These duties include the setting up of serving lines, the preparation and delivery of food to children and staff, cashiering, dishwashing and maintaining the overall cleanliness of the kitchen facilities and service areas. Successful completion of duties will result in meal service where breakfasts and lunches are prepared, served and stored in an atmosphere that promotes food safety, sanitation and a warm, inviting eating experience for students and staff.

#### Job Qualifications:

- 1. Must be able to follow instructions and take initiative.
- 2. Have willingness to learn or knowledge of meal pattern requirements as specified by the USDA Child Nutrition Program.
- 3. Display personal cleanliness and be willing to learn and uphold standards of cleanliness and sanitation as related to the preparation, service and storage of meals.
- 4. Mental demands include the ability to enjoy the fast-paced School Nutrition environment, the ability to work cooperatively with others, and the ability to learn new skills as related to job duties.
- 5. Physical demands include the ability to work in a fast-paced environment. Must be able to tolerate extremes in temperature.
- 6. Must be able to lift up to 50 pounds and stand on cement floors for up to six hours.

#### **Essential Functions:**

- 1. Shall be able to work in all areas of the kitchen as assigned by the Assistant Manager.
- 2. Shall accept alternating assignments in food preparation, on the serving line, cashiering, dishwashing and cleaning as directed by the Assistant Manager.
- 3. Shall follow safe food handling practices and maintain standards of health, sanitation and safety. Shall maintain personal cleanliness while in the performance of work duties.
- 4. Shall be responsible to learn how to operate, care for and clean School Nutrition equipment.
- 5. Shall be responsible for the recording of food and/or supplies taken out from storerooms, refrigerators or freezers on a daily basis (perpetual inventory).
- 6. Shall pick up debris on floor and sweep School Nutrition area before, during and after meal service time. Shall clean and sanitize cafeteria tables after meal service and on an as needed basis. Shall keep all work and storage areas clean.
- 7. Shall assist co-workers where help is needed and take the initiative to do whatever is necessary to expedite work in the kitchen.
- 8. Shall be an active participant in the promotion of the Brandywine School District School Nutrition program.
- 9. Shall display an attitude of cooperation and accommodation to all coworkers, students, faculty and administrators.
- 10. Must be willing to attend District sponsored in-service for personal and/or professional growth.

11. Shall perform other tasks and assume other duties as needed or as assigned by the Assistant Manager, Building Principal and the School Nutrition Supervisor/Specialist.

### Openings as of 12/5/2011

### Field Technician I (Grades 6-12) Mid Level Professional - C

Position Type:

Print Version
Closing Date:

JobID: 579

12/07/2011

10

Technology

Date Posted: 11/23/2011

Location:

Brandywine Operations Center - Technology

Start Date:

To be determined

Additional Information: Show/Hide

Terms of Employment: 12 Months/Year

Benefits Type: Benefited - Regular Full-Time

**Reports To:** Manager of Infrastructure and Operations

Salary: Mid Level Professional C (Annual Salary \$37,057)

**To Apply:** Please visit our District web site & click on Employment Opportunities

**Job Goal:** Provides Grades 6-12 school technical support and supplemental district level support of desktop hardware, peripherals, and software applications as directed by Operations Manager. Additional responsibilities include administration of at least one key operations management system.

#### Job Qualifications:

- 1. High School diploma or equivalent is required. An Associate's degree or higher in a relevant Technology / Information Systems is preferred.
- 2. 1-3 years of general technical support experience in desktop hardware, peripherals, networking, and software installations.
- 3. A+, Net+ or other professional certification or requisite job knowledge as determined by hiring manager.
- 4. Must have valid driver's license and meet all BSD Human Resources requirements for employment.
- 5. Must have good working and support understanding of user productivity applications (Microsoft Office Suite) as well as desktop operating systems (Windows XP and Windows 7).
- 6. Must be able to work flexible hours to accomplish project objectives and accommodate emergencies.
- 7. Excellent customer service orientation.
- 8. Ability to assist/train users in usage of software.
- 9. Good written and verbal communication skills.
- 10. Ability to independently complete work with appropriate guidance as well as work collaboratively and cooperatively in a team environment.
- 11. Aptitude for problem solving and analyzing large volumes of data required.
- 12. Completes assigned tasks and work orders within established timeframes.
- 13. Follows all District and departmental procedures and regulations.

#### **Essential Functions:**

1. Performs building and district desktop hardware/software and network support as assigned by management .

- 2. Ensures high levels of customer satisfaction on assigned projects and buildings.
- 3. Meets service level requirements of 48 hour contact and turnaround time for assigned work orders.
- 4. Completes all required documentation and assists in district projects as required.
- 5. Performs other tasks/duties as assigned by the Director of Technology and Information Systems or his designees.

### Openings as of 12/5/2011

Bus Driver - Substitute JobID: 410

Position Type:

Email To A Friend Print Version

Transportation Closing Date: 06/30/2012

Date Posted: 8/25/2011

Location:

Transportation

Start Date:

To be determined

Additional Information: Show/Hide

Benefits Type: NonBenefited - Casual/Seasonal

**Reports To:** Supervisor of Transportation

Salary: Commensurate with the Brandywine School District's Bus Driver Salary Schedule

**To Apply:** Please visit our District web site & click on Employment Opportunities

Job Goal: Safely transport students to and from school and school related functions.

#### Job Qualifications:

- 1. Class A or Class B Commercial Drivers' License with passenger and school bus endorsement. Will assist with obtaining proper license and permits.
- 2. No more than five (5) points on driver record.
- 3. No conviction for Driving Under Influence of Alcohol or Drugs, or suspension, revocation, or license disqualification for moving violations, in the past five years.
- 4. Must not have ever been convicted of a Class A or Class B felony, or a felony based on causing death, a felony sexual offense, or a felony against public administration.
- 5. Must not have had any portion of the sentence for any other felony conviction extending into the last five years.
- 6. Must not have ever been convicted of any crime against a child.
- 7. Must not have ever been convicted of any drug-related crime.
- 8. Must pass a successful background check including child protection registry.
- 9. Must pass a successful pre-employment drug screening.
- 10. Must have TB testing (initially) and school bus driver physical (initially and annually).
- 11. Previous employer verification and work history of all driver positions in past 10 years.

#### **Essential Functions:**

- 1. Meet the requirements of the regular daily bus route for the purpose of transporting children to and from school in a safe and timely fashion.
- 2. Follow all State and Federal rules and regulations. Adherence to the procedures, policies, and practices presented in the "Bus Driver and Bus Attendants Handbook."
- 3. Complete safety and operational check of the school bus and any special equipment before all trips. Report any malfunctions

concerning the bus and/or special equipment.

- 4. Keep the buses clean and in an orderly condition.
- 5. Be fair and firm with discipline of your passengers and be mindful of the safety of student riders when they are approaching, entering, riding and leaving the bus.
- 6. Knowledge of rules pertaining to the transportation of school children with responsibility to advise the students on the bus of the rules and the infractions.
  - Responsibility to report any hazardous conditions observed along the scheduled bus route and route deviations.
    - 8. Responsibility to maintain and rigidly adhere to the bus route schedule for both pickup and return home.
  - Responsibility to be courteous, pleasant and demonstrate respect for all students, school personnel, parents and the general motoring public.
  - 10. Responsibility to immediately report unusual incidents or events and to follow the directions provided by the Dispatcher.
- 11. Report to work as scheduled or before in order to prepare the bus and start the route on time regardless of weather conditions.
  - 12. Responsibility for accurate completion and submission of any paperwork that is necessary for the transportation operation including, but not limited to, weekly fuel sheets, repair tickets, emergency evacuation forms, accident reports, incident reports, student counts, Bus Conduct Reports, Employee Time Sheets, and benefits information.
    - 13. Performance of all duties as assigned and as required for the safe operation of the school bus.

#### **Active Treatment Facilitator** Recruitment #120111-MDCA01-351100

Opening Date: 12/3/2011

Closing Date: 12/9/2011 11:59:00 PM

Type of

**Open Competitive** Recruitment:

Salary: Yearly: \$23,283.00/Min - \$29,104.00/Mid

Pav Grade: 6

Rotating Shifts: 6:00am-2:00pm; 2:00pm-10:00pm; 10:00pm-6:00am; **Shift Hours:** 

Weekends/Holidays

**Employment Type: Actual Vacancies** 

**Employment Term: Regular** 

Agency: DHSS/Developmental Disabil/ Community Services

Location(s): Stockley Center: (26351 Patriots Way, Georgetown, DE, 19947)

**Contact Name: DHSS Applicant Services** 

Contact Phone: 302-255-9100

Go Back Apply View Benefits

#### SUMMARY STATEMENT

The incumbent in this position will provide direct care services to individuals experiencing acute or chronic disabilities including one or multiple physical, mental, developmental disorders who attend a state operated day program.

#### **ESSENTIAL FUNCTIONS**

Essential functions are fundamental, core functions common to all positions in the class series and are not intended to be an exhaustive list of all job duties for any one position in the class. Since class specifications are descriptive and not restrictive, incumbents can complete job duties of similar kind not specifically listed here.

- Serves as team leader mentoring less experienced staff and leading therapeutic groups.
- Implements treatment plans through individual/group therapeutic sessions. Chooses activities/topics and leads group sessions.
- Updates written record of therapeutic sessions noting progress/problems/possible solutions.
- Intervenes in crisis situations, using appropriate therapeutic techniques.
- Observes/records/reports any unusual behavior/significant behavior changes.
- Observes/supervises clients/patients/residents ensuring appropriate location/safety/security.
- Plans, conducts/participates in individual/group social activities, on and off campus.
- May work with public/private sector to define/establish employment opportunities for client/patient/resident. Guides/teaches client/patient/resident regarding employment behavior.
- Participates in inter-disciplinary team meetings to provide input on client needs, strengths, and weakness and discuss client/patient/resident progress to assist the team's development of client's individual program plan.
- Performs preventive maintenance and general cleaning of training materials, work areas, and equipment such as equipment such as/not limited to beds/bed rails/wheelchairs/splints/braces/adaptive mealtime equipment/various assistive technology devices.
- May drive/ride van to transport/accompany client/patient/resident to and from the facility or around grounds.
- May monitor vital signs as directed by professional staff.

#### JOB REQUIREMENTS

#### **JOB REQUIREMENTS for Active Treatment Facilitator**

Applicants must have education, training and/or experience demonstrating competence in each of the following areas:

- 1. Knowledge of instructing and assisting clients in developing functional, social, recreational and vocational skills.
- 2. Knowledge of working with persons with disabilities.
- 3. Knowledge of applying laws, rules, regulations, standards, policies and procedures.

4. Knowledge of narrative report writing.

#### ADDITIONAL POSTING INFORMATION

All DHSS Hospital Campuses, including the Herman Holloway Campus, are a tobacco-free environment.

#### **CONDITIONS OF HIRE**

Criminal background check: A satisfactory criminal background check is required as a condition of hire. The recruiting agency may require the applicant to pay for the criminal background check as part of the conditional offer of hire.

Pre-employment Drug Testing: Upon a conditional offer, you must undergo preemployment drug testing as part of the hiring process.

Union: As a condition of accepting employment, the person selected for this position shall join and pay dues to the labor organization or may, instead not join but pay a service fee no greater than the dues. The labor organization has been elected by employees as their representative for collective bargaining and other work related purposes.

#### **BENEFITS**

To learn more about the comprehensive benefit package please visit our website at http://ben.omb.delaware.gov/

#### SELECTION PROCESS

The application is evaluated based upon a rating of training and experience.

Once you have submitted your application on-line, all future correspondence related to your application will be sent via email. Please keep your contact information current. You may also view all correspondence sent to you by the State of Delaware in the "My Applications" tab at <a href="https://www.delawarestatejobs.com">www.delawarestatejobs.com</a>.

### **ACCOMMODATIONS**

Accommodations are available for applicants with disabilities in all phases of the application and employment process. To request an auxiliary aid or service please call (302) 739-5458. TDD users should call the Delaware Relay Service Number 1-800-232-5460 for assistance. The State of Delaware – An Equal Opportunity and Affirmative Action Employer.

Click on a link below to apply for this position:

Fill out the Supplemental Questionnaire and Application NOW using the Internet.



Contact us via conventional means.

For further assistance, you may contact us by phone at (302) 739-5458, or e-mail at jobs@state.de.us.

The People's Place http://www.peoplesplace2.com/employment.html

Delaware Employment Link for all jobs posted for the State of Delaware: <a href="http://delawarestatejobs.com/">http://delawarestatejobs.com/</a>

Link for Jobs at Non-Merit State Agencies <a href="http://www.delawarestatejobs.com/pages/additionaljobs.asp">http://www.delawarestatejobs.com/pages/additionaljobs.asp</a>

Delaware Job Link for jobs listed by Delaware Companies: https://joblink.delaware.gov/

County Jobs in Delaware:

- o Kent County <a href="http://www.co.kent.de.us/Departments/Administration/KCJobs.htm">http://www.co.kent.de.us/Departments/Administration/KCJobs.htm</a>
- o Sussex County <a href="http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings">http://www.sussexcountyde.gov/dept/personnel/index.cfm?resource=jobopenings</a>
- o New Castle County http://www2.nccde.org/HR/Employment/default.aspx

The State of Delaware is accepting employment applications for the following jobs. If you are interested in a job, please submit your application by the final filing date.

```
Job title: Accounting Specialist
     Opening date: 11/22/2011
Final filing date: Dec 5 2011 11:5
Recruitment number: 111811-MABA02-600600
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111811&R2=MABA02&R3=600600
Job title: Correctional Officer/Youth Rehab Food Service Specialist I
      Opening date: 11/29/2011
Final filing date: Dec 5 2011 11:5
Recruitment number: 112811-MCBB01-370500
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112811&R2=MCBB01&R3=370500
Job title: Operations Support Specialist
     Opening date: 11/24/2011
Final filing date: Dec 7 2011 11:5
Recruitment number: 112211-MAAZ12-600600
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MAAZ12&R3=600600
Job title: Employment Services Specialist I
     Opening date: 11/24/2011
Final filing date: Dec 7 2011 11:5
Recruitment number: 112311-MDDB01-600900
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112311&R2=MDDB01&R3=600900
Job title: Volunteer Services Coordinator
      Opening date: 12/2/2011
 Final filing date: Dec 8 2011 11:5
Recruitment number: 120111-MDLA01-400300
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDLA01&R3=400300
Job title: Supply, Storage and Distribution Supervisor
```

```
Opening date: 12/2/2011
 Final filing date: Dec 8 2011 11:5
Recruitment number: 120111-MAGA06-350500
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MAGA06&R3=350500
Job title: Psychological Assistant
      Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MDIZ01-350600
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MDIZ01&R3=350600
Job title: Operations Support Specialist
      Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAZ12-351100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAZ12&R3=351100
Job title: Administrative Specialist I
      Opening date: 12/2/2011
Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAA01-351400
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAA01&R3=351400
Job title: Administrative Specialist I
      Opening date: 12/2/2011
 Final filing date: Dec 8 2011 11:5
Recruitment number: 113011-MAAA01-350100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=113011&R2=MAAA01&R3=350100
Job title: Social Services Technician
      Opening date: 12/2/2011
 Final filing date: Dec 8 2011 11:5
Recruitment number: 112911-MDDZ56-350200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112911&R2=MDDZ56&R3=350200
Job title: Laundry Worker
      Opening date: 12/2/2011
 Final filing date: Dec 8 2011 11:5
Recruitment number: 112911-MCAD01-351400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112911&R2=MCAD01&R3=351400
Job title: Senior Social Worker/Case Manager
      Opening date: 12/3/2011
 Final filing date: Dec 9 2011 11:5
Recruitment number: 120111-MDDZ58-350700
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDDZ58&R3=350700
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Job title: Active Treatment Facilitator
      Opening date: 12/3/2011
 Final filing date: Dec 9 2011 11:5
Recruitment number: 120111-MDCA01-351100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDCA01&R3=351100
Job title: Senior Accountant
      Opening date: 12/3/2011
Final filing date: Dec 9 2011 11:5
Recruitment number: 120111-MABB02-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MABB02&R3=400100
Job title: Administrative Specialist III
      Opening date: 12/3/2011
Final filing date: Dec 9 2011 11:5
Recruitment number: 120111-MAAA03-350200
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MAAA03&R3=350200
Job title: Administrative Specialist II
      Opening date: 12/5/2011
Final filing date: Dec 11 2011 11:5
Recruitment number: 120211-MAAA02-550800
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120211&R2=MAAA02&R3=550800
Job title: Analytical Chemist III
      Opening date: 12/5/2011
Final filing date: Dec 11 2011 11:5
Recruitment number: 112211-MGBA03-650100
         Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MGBA03&R3=650100
Job title: Senior Application Support Specialist
      Opening date: 11/29/2011
Final filing date: Dec 12 2011 11:5
Recruitment number: 112211-MADA04-400100
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112211&R2=MADA04&R3=400100
Job title: OSHA Safety Consultant
      Opening date: 12/2/2011
 Final filing date: Dec 15 2011 11:5
Recruitment number: 120111-MDAZ08-600700
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDAZ08&R3=600700
Job title: Engineer III
      Opening date: 12/3/2011
Final filing date: Dec 16 2011 11:5
Recruitment number: 120111-MFBC03-400400
          Web link:
http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MFBC03&R3=400400
Job title: Registered Nurse III
```

Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Registered Nurse II
Opening date: 6/25/2011

Final filing date: Dec 21 2011 11:5
Recruitment number: 062311-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062311&R2=MDGB02&R3=350500

Job title: Certified Nursing Assistant

Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062211-MDCD02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062211&R2=MDCD02&R3=351100

Job title: Nutritionist III Opening date: 6/25/2011

Final filing date: Dec 22 2011 11:5
Recruitment number: 062411-MDFA03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062411&R2=MDFA03&R3=350500

Job title: Social Service Administrator

Opening date: 12/2/2011

Final filing date: Dec 31 2011 11:5
Recruitment number: 120111-MDDZ52-550200

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=120111&R2=MDDZ52&R3=550200

Job title: Registered Nurse II
Opening date: 7/8/2011

Final filing date: Jan 4 2012 11:5
Recruitment number: 070611-MDGB02-380200

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=070611&R2=MDGB02&R3=380200

Job title: Advanced Practice Nurse

Opening date: 8/8/2011

Final filing date: Jan 8 2012 11:5
Recruitment number: 080111-MDGB05-200900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080111&R2=MDGB05&R3=200900

Job title: Registered Nurse III Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

Job title: Registered Nurse II Opening date: 7/16/2011

Final filing date: Jan 12 2012 11:5
Recruitment number: 062911-MDGB02-350500

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Web link:
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http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=062911&R2=MDGB02&R3=350500

Job title: Registered Nurse III
Opening date: 7/27/2011

Final filing date: Jan 23 2012 11:5
Recruitment number: 072011-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=072011&R2=MDGB03&R3=350500

Job title: Chief Physician
Opening date: 8/9/2011

Final filing date: Feb 5 2012 11:5
Recruitment number: 080411-MDEB02-351100

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080411&R2=MDEB02&R3=351100

Job title: Nursing Home Administrator

Opening date: 8/10/2011

Final filing date: Feb 6 2012 11:5
Recruitment number: 080311-MDBZ12-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=080311&R2=MDBZ12&R3=351400

Job title: Epidemiologist II
Opening date: 8/17/2011

Final filing date: Feb 13 2012 11:5
Recruitment number: 081211-MDAB02-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081211&R2=MDAB02&R3=350500

Job title: Registered Nurse I-III
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Nursing Supervisor Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB04-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB04&R3=351400

Job title: Registered Nurse III Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Registered Nurse II
Opening date: 8/18/2011

Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

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Opening date: 8/18/2011
Final filing date: Feb 14 2012 11:5
Recruitment number: 081111-MDGB01-351400
Web link:
http://www.iohans.com/DE/sun/Bulpreview.a
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Job title: Registered Nurse II

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081111&R2=MDGB01&R3=351400

Job title: Compliance Nurse Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Compliance Nurse
Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDGZ02-350900

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDGZ02&R3=350900

Job title: Certified Nursing Assistant

Opening date: 8/24/2011

Final filing date: Feb 20 2012 11:5
Recruitment number: 081911-MDCD02-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=081911&R2=MDCD02&R3=351400

Job title: Family Service Specialist

Opening date: 9/2/2011

Final filing date: Feb 28 2012 11:5 Recruitment number: 083111-MDDQ01-370600

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=083111&R2=MDDQ01&R3=370600

Job title: Advanced Practice Nurse Opening date: 11/23/2011

Final filing date: May 21 2012 11:5
Recruitment number: 111711-MDGB05-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111711&R2=MDGB05&R3=350500

Job title: Registered Nurse III Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB03&R3=350500

Job title: Nursing Supervisor Opening date: 9/30/2011

Final filing date: Mar 27 2012 11:5
Recruitment number: 092811-MDGB04-350600

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB04&R3=350600

Job title: Assistant Nursing Director

Opening date: 10/1/2011

Final filing date: Mar 28 2012 11:5
Recruitment number: 092811-MDGB06-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=092811&R2=MDGB06&R3=351400

Job title: Nursing Supervisor
Opening date: 10/12/2011

Final filing date: Apr 8 2012 11:5
Recruitment number: 093011-MDGB04-351400

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=093011&R2=MDGB04&R3=351400

Job title: Psychiatrist III

Opening date: 10/15/2011

Final filing date: Apr 11 2012 11:5
Recruitment number: 101111-MDEC03-350600

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101111&R2=MDEC03&R3=350600

Job title: Registered Nurse III Opening date: 10/20/2011

Final filing date: Apr 16 2012 11:5
Recruitment number: 101811-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=101811&R2=MDGB03&R3=350500

Job title: Nursing Supervisor
Opening date: 11/17/2011

Final filing date: May 15 2012 11:5
Recruitment number: 111011-MDGB04-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111011&R2=MDGB04&R3=350500

Job title: Registered Nurse III
Opening date: 11/18/2011

Final filing date: May 16 2012 11:5
Recruitment number: 111511-MDGB03-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=111511&R2=MDGB03&R3=350500

Job title: Nursing Supervisor Opening date: 12/2/2011

Final filing date: May 29 2012 11:5
Recruitment number: 112811-MDGB04-350500

Web link:

http://www.jobaps.com/DE/sup/Bulpreview.asp?R1=112811&R2=MDGB04&R3=350500

### **See Below for Opportunities Recently Posted in the Dover Post**

**McDonald's Open Interview** Management Only. Dec. 8th 9am-5pm.1424 Forest Ave. Dover DE. 19904 Apply online at www.mcstate.com/11303

BARBERS/BEAUTICIANS NEEDED Coming Soon to DOVER AREALicensed Only! Contact

### Mr.Davidson @ (718)490-9379

**ACCOUNTANT**Delaware State Housing Authority has an opening for Accountant in our Administration Section at 16 The Green, Dover, DE. This position is responsible for the application of accounting theories, concepts, principles and standards. Work ranges from performing standardized to complex accounting activities. Incumbent handles all the second mortgages, processes payments for monthly public housing bills, manages loan files, administers and applies payments, reconciles housing program accounts monthly, corresponds with loan holders and mortgage lenders, etc. Minimum qualifications: Applicants must have education, training and/or experience demonstrating competence in each of the following areas:Possession of a Bachelors degree or higher in Accounting, Business Administration, Economics, Finance, Business Management, Computer Information Systems or related field.OR1. Experience in accounting which includes recording, verifying and reporting financial information using Generally Accepted Accounting Principles (GAAP).2. Experience in financial analysis which includes compiling, analyzing and interpreting financial data to ensure effective and efficient accounting of funds or to make projections for financial planning.3. Experience in interpreting laws, rules, regulations, standards, policies, and procedures.4. Experience in using an automated information system to enter, update, modify, delete, retrieve, inquire and report on data.5. Knowledge of and capability to process payroll.6. Knowledge of and capability to create financial reports which includes combining and presenting financial data from multiple sources in an organized format. Salary Range: \$30,518-\$38,148IN ORDER TO BE CONSIDERED FOR THIS POSITION, A COMPLETED DSHA NON-STATE APPLICATION MUST BE RECEIVED in Human Resources by the closing date. Applications may be obtained on our website www.destatehousing.com / (click on **About Us, Employment**,) and send to us via e-mail: hr@destatehousing.com. FAX: 302-739-2086, or regular mail to DSHA HR, 18 The Green, Dover, DE 19901by Closing Date: 12/7/2011Equal Opportunity Employer

New daycare learning center Coming to the Middletown area, Is seeking a curriculum coordinator. Candidate must meet the Curriculum Coordinator qualification for DE. or an Associates degree in Early childhood education and 24 months of experience working with children preschool age or younger in a group setting; Must be reliable, Organized, dependable and have a solid understanding of how to develop and carry out lesson plans. Afternoon hours are required. If intereseted call (302)376-1258 or email: jking4901@gmail.com

Drivers - CDL-A Need Extra Cash for the Holidays? EXPERIENCE PAYS! Up to \$3,000 Bonus Sign-On Bonus! Get the money & respect you deserve! 6 mos. OTR exp. & CDL Req'd. CALL TODAY! 888-463-3962 www.usatruck.jobs

**CAREgiver JOB FAIR,December 7, 2011**, 10a-2p. For Home Instead Senior Care being held at the Mamie A. Warren Senior Center 1775 Wheatleys Pond Road Smyrna, DE 19977. Must be compassionate, caring and dependable

NOW HIRING: Companies Desperately Need Employees to Assemble Products at Home. Electronics, CD Stands, Hair Barrettes, Many More. No Selling, Any Hours. 1-985-646-1700 Dept. NY-496

BELLA VILLA/DOVER is hiring for **PIZZA MAKERS & SERVERS** Please apply in person @ **Bella Villa** in **Dover 1053 N. DuPont Hwy** 

**PARTNERSHIP MARKETING COORDinator**, NuCar Consulting, Detail-oriented professional to coordinate small business partnerships. Some travel. 2+ years experience. Proficient in Word/Excel. Deadline driven environment. Exceptional organizational/communication skills needed. Ad creation skills a plus. Apply to: jobinquiry@nucarconsulting.com

hope united methodist church, Has (2) paid / hourly nursery positions for our Sunday morning worship service. Please call (302)736-2518 Dover

receptionistWillis Automotive,Is looking for P/T receptionist to work afternoons and Saturdays. Please apply at Willis Automotive or email resume to: <a href="mailto:dhaak@willisgm.com">dhaak@willisgm.com</a> or call (302)378-9811 Middletown

p/t laborer,For general contracting co. must have own tools & valid driver license. Experience pref. must be dependable. Please call (302)363-3036 Dover

Drivers Teams: \$5000 Team Sign-On Bonus when you team drive for Werner Enterprises! Call Now for details! 866-823-0268

Fitness Trainer, Who is career oriented. Able to instruct in a multi person atmosphere. Flexible availability with occasional weekends. To apply call (302)697-1871

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**DRIVERS WANTED**Transportation Company seeksDRIVERS for weekday routes. Clean driving record. Apply in person at:1651 South Dupont HwyDover, De 19901

### **See Below for Opportunities Recently Posted in the Cape Gazette**

**Cardio Medical Positions** - Cardiovascular Consultants

**Case Manager** - Connections CSP

**Chief Operating Officer** - The Knowland Group

**Dental Assistant** - Dagsboro Practice

Designer (Graphic / U.I.) - The Knowland Group

<u>Director of Sales/Marketing</u> - Delaware Jellystone Park

**Dozer/Skid Steer Operator** - Dirt Works

**Echocardiography Technician** - Cardiology Practice

Hair Stylist, Colorist, Nails - Salon Milton

**Job Opportunities** - Delmarva Temporary Staffing

Job Opportunities - Sussex Family YMCA

**Medical Assistant** - Delaware Eye Institute

**Medical Assistant, Receptionist** - Rheumatology Consultants

Real Estate Sales - Coldwell Banker

**Registered Nurses** - Harbor Healthcare and Rehabilitation

**RN** - Cadia Rehabilitation-Renaissance

**Sales Manager** - Country Life Homes

Sales/Photographer - Our365

**Servers** - Pig + Fish, Pickled Pig

Service Technician - Hellens Heating & Air

**Shift Leaders** - Dunkin' Donuts in Millsboro, Long Neck

**Shift Leaders** - Dunkin' Donuts in Rehoboth

Staff Developer/Educator - Cadia Rehabilitation - Renaissance

# Please See Below for Jobs Recently posted on CareerBuilder.com

Job Title	Company	Location	Date Posted	
Experienced Satellite TV Installers Wanted!	DirectSat USA	Wilmington, DE	Dec-05	Apply
Experienced and Entry-level Sales Management Opportunity	Bankers Life & Casualty Co	Dover, DE	Dec-05	Apply
Experienced and Entry-level Sales Management Opportunity	Bankers Life & Casualty Co	Middletown, DE	Dec-05	Apply
Eng 2/Sr Eng NERC (Asset Performance & Reliability) 11600	Pepco Holdings, Inc.	Newark, DE	Dec-04	Apply
Assistant General Counsel 11592	Pepco Holdings, Inc.	Newark, DE	Dec-04	Apply
<u>Java Developer - Senior</u>	Princeton Information	Newark, DE	Dec-04	Apply
Windows Server Engineer	Princeton Information	Wilmington, DE	Dec-04	Apply
Pediatric RN Needed for home care visits	Bayada Nurses	New Castle, DE	Dec-04	Apply